



**CORPORATE AND
ENVIRONMENTAL OVERVIEW &
SCRUTINY COMMITTEE:
11 OCTOBER 2018**

Report of: Borough Solicitor & Director of Leisure and Environment (Lead Officer)

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SUBJECT: REVIEW TOPIC FOR 2018/19 AND CONFIRMATION OF WORK PROGRAMME

Wards affected: Borough wide.

1.0 PURPOSE OF THE REPORT

1.1 To confirm the work programme for the Corporate & Environmental Overview and Scrutiny Committee and select the topic for review in 2018/19 following the outcome of the scoring exercise.

2.0 RECOMMENDATIONS

2.1 That the results of the scoring exercise, including the topic submitted after the deadline, as detailed in Appendix A to the report, be noted and the recommendations therein be actioned and endorsed.

2.2 That the topic selected for review in the 2018/19 Work Programme of the Committee be:

'Litter Bin Policy'

2.3 That a presentation on the selected topic be provided and a draft Project Plan for the review be prepared.

2.4 That the Work Programme for the Corporate and Environmental Overview and Scrutiny Committee set out in Appendix C to the report, be confirmed and the following details be included on the Council's web site.

'Corporate and Environmental Overview and Scrutiny Committee

The Committee conducts in-depth reviews/policy development as set out in its work programme.

The topic selected for review in 2018/19 is "Litter Bin Policy".

The Committee considers, as part of its routine work:

- Items referred from "Members Update" at the request of a Member
- Members items/Councillor Call for Action (CCfA)
- Performance management
- Acts as the Council's Crime and Disorder Committee
- Recommendations from previously conducted reviews

The Member Development Commission will continue its work during 2018/19.

- 2.5 That, subject to agreement at 2.2 above, a press release be prepared and issued to inform local residents of the chosen review topic to be included in the Committee's Work Programme 2018/19.

3.0 BACKGROUND

- 3.1 The Corporate and Environmental Overview and Scrutiny Committee establishes its own Work Programme annually. At its meeting on 12 July 2018 the Committee confirmed that arrangements would be put in place to request items for its Work Programme for 2018/19. This would be done:

- By inviting members of the public to submit topics via a press release and by the inclusion of an article on the Council's web site.
- By inviting all Members and the Corporate Management Team (CMT) to submit topics.

- 3.2 A scoring exercise was undertaken with the Chairman and Vice Chairman of this Committee using the scrutiny topic selection assessment, with regard to the Corporate Priorities 2018/19 and the information that had been submitted on each topic.

- 3.3 The following submitted topics were considered:

Ref No.

1. Weeds in West Lancashire
2. Review of resources available for community activities in terms of venues, organisation, personnel and finance.
3. Litter Bin Provision

- 3.4 An additional item was also submitted in relation to speaking on Planning Applications at Planning Committee, from a member of the public, however this was received after the deadline for submission and has not been scored.

4.0 CURRENT POSITION

- 4.1 The Summary of Recommendations – Scoring Result (Appendix A) sets out the overall results of the scoring exercise undertaken.

4.2 The Review 'Community Involvement in Service Delivery' is due to conclude at this meeting.

5.0 PROPOSALS

5.1 That the highest scoring topic is selected for inclusion in the Work Programme for the Committee for 2018/19.

5.2 That a presentation on the chosen topic be provided, along with a draft Project Plan, in order that work can commence on the chosen topic without delay.

5.3 That the recommendations, related to other topic suggestions submitted, as detailed in Appendix A be endorsed and actioned.

5.4 That Members consider the topic submitted after the deadline relating to speaking on Planning Applications at Planning Committee, as detailed in Appendix A.

5.5 It is further proposed that following confirmation of the topic for review that the Work Programme for the Corporate and Environmental Overview and Scrutiny Committee for 2018/19, subject to any amendments, be included on the Council's website.

5.6 That a press release be prepared and issued to inform local residents of the chosen review topic to be included in the Committee's Work Programme 2018/19.

6.0 SUSTAINABILITY IMPLICATIONS

6.1 Enhanced overview and scrutiny arrangements can give a greater level of involvement for non-cabinet members in the decision making process.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

7.1 There are financial and resource implications in respect of officer and member time in dealing with the matters under the Work Programme. There are also limitations to the scope of the review topic that can be undertaken. These must be contained within existing resources.

8.0 RISK ASSESSMENT

8.1 The work of the Committee has to be balanced with other priorities and dealt with accordingly. Officers will advise the Committee on the capacity to support the work and will be as helpful as possible in trying to accommodate Members requests.

9.0 CONCLUSION

9.1 The topic selection process involves Members applying their knowledge, experience and judgement throughout. Officers can support and advise members on topic selection having regard to the agreed criteria. It is for the Members of the Corporate and Environmental Overview and Scrutiny Committee to decide how they wish to proceed.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The report does not have a direct impact on members of the public, employees, elected members and / or stakeholders. However, any recommendations coming forward from the selected topic may have an impact on those groups and, if so, this will be assessed when the final review report is prepared.

Appendices

- A Summary of Outcome – Topic Scoring Exercise
- B Annual Work Programme of the Committee